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**ROYAL ROAD ELEMENTARY SCHOOL**

**To Learn, To Grow, To Lead**

**September Newsletter 2019**

### j0155356Welcome to a new school year at Royal Road School. Teachers and staff have prepared for a brand new year and have begun working with your children. There were lots of smiling faces on the first day of school.

To our new families starting at Royal Road we hope you feel welcome right away and please do not hesitate to ask if you have any questions. We want the transition into school to be positive for both you and your son or daughter.

To all returning families; welcome back. The entire staff hopes you have had a restful, enjoyable summer and are excited to start another school year.

### Staff

**Kindergarten:** Ms. Forde, Mrs. Bragdon, Mrs. Hughes

**Grade One:** Mrs. Crammond, Mrs. Brooks, Mme Dressaire, Mme El-Khoury

**Grade Two**: Mrs. Denovan, Mme McGraw

**Grade Two/Three:** Mme Welch

**Grade Three:** Mrs. Connolly, Mme James

**Grade Three/Four:** Mrs. Desjardins

**Grade Four:** Mme Perreaux

**Grade Four/Five:** Mrs. Black, Mme Carroll

**Grade Five:** Ms. Estabrooks, Mme Deveau

**Resource:** Mrs. Bullock, Mrs. Brophy, Mrs. Riley

**Music:**  Ms. Waterhouse

**Phys. Ed.:** Mr. Sidik, Mrs. Woodley

**Guidance:** Mrs. Woodley

**Librarian:** Mrs. Bannister

**Administrative Assistants:**  Ms. Dalling,

Ms. Curtain

**Educational Assistants:** Mrs.Nagle, Mrs. Clements, Mrs. Brawn, Mrs. Morgan, Mrs. Kelly, Mrs. Mason, Mrs. Mitchell, Mrs. Hunter, Mrs. Ristau, Mrs. Storm, Mrs. Toner, Mrs. Mason

**Custodians:** Rick Watson, Caroline Watson, Pascal Hariganji

**Cafeteria Staff:** Judy Lifsches, Kevin Brown

**Principal:** Ms. Sheila Legere

**Vice Principal:** Mrs. Mary Brophy

### Hours of Operation for the School

7:45 Teacher on early duty

**8:05**  Our school day begins

8:20 – 10:00 Instructional Time

10:00 – 10:15 Recess

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11:50 – 12:15 Lunch grades K-2

11:50 – 12:25 Outside Recess 3-5

12:15 – 12:45 Outside Recess K-2

12:25 – 12:45 Lunch grades 3-5

12:50 Instructional Time

1:50 K-2 Dismissal

2:55 3-5 Dismissal

***11:50 Wednesday Dismissal (K-5)***

**Newsletter “Going Green”**

Once again this year we are doing everything we can to save on paper. Today you have received a paper copy of the monthly newsletter; however, after this month **ALL** information will be posted on our school website as well as through School Messenger. If you do not have access to a computer and need to have a paper copy we would be happy to send one home with your child. Please communicate this to your child’s teacher. Please ensure we have a current email address on file.

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### Allergy Alert

Once again a reminder that we are requesting students not to bring peanuts, nuts or nut products to school. Thank you for your continued consideration and cooperation in dealing with this matter.

### Toys & Electronics

Please keep all toys and electronics including cell phones at home. There are many learning activities planned for your child throughout the day. Toys and electronics are distracting to your child’s learning.

**Cashless Schools**

**School Cash Online** is an easy to use and safe way to pay for your children’s school fees. Now, with a few clicks, you can pay for your child’s school fees, yearbook and so much more from your own home. All you have to do is register an account, attach your children and in no time you will be able to make payments online. We accept many different payment forms so come in and check us out! School Cash Online is an easy to use and safe way to pay for your children’s school fees. Now, with a few clicks, you can pay for your child’s yearbook, class trips and so much more from your own home. All you have to do is register an account, attach your children and in no time you will be able to make payments online. We accept many different payment forms so come in and check us out! School Cash Online is an easy to use and safe way to pay for your children’s school fees. Now, with a few clicks, you can pay for your child’s yearbook, class trips and so much more from your own home. All you have to do is register an account, attach your children and in no time you will be able to make payments online. We accept many different payment forms so come in and check us out!

Reminder: There is a $25 student fee to support school initiatives for this coming year. Some of these whole school activities are Harvest Jazz and Blues and Art Richard. Our preferred payment can be made on the School Website under School Cash or you can choose to bring in either cash or cheque. Cheques are payable to Royal Road School.

**Physical Education Announcement**

**Rise and Shine** – For grades 3-5 students, it will take place in the gymnasium on Monday and Thursdays. Students who wish to participate in the program must be dropped off at the school by a parent at 7:35 a.m. Students will take part in the activity set up by the PE teachers until the bell rings at 8:05 am.

All students are required to have indoor sneakers. Students are not required to sign up and parents do not need to inform the school if their child is participating. The program is provided for students to participate for their own convenience.

**Intramural Sports** – This will take place at noon hour for grades 3-5 students. Sign up will be necessary for the specific intramural activity. Please encourage your child(ren) to take part.

If you have any questions regarding the PE program please feel free to contact us below:

PE Specialist: Mr. Rolly Sidik ([rolly.sidik@nbed.nb](mailto:rolly.sidik@nbed.nb))

**Important Dates to Remember:**

**Friday, October 7th** - Picture Day

We are looking for members to join our PSSC and Home and School. Please email Tish at [Letitia.dalling@nbed.nb.ca](mailto:Letitia.dalling@nbed.nb.ca) if you are interested in joining.

**Notice to Parents**

Please help us maintain a positive and safe learning environment. When dropping off or picking up your child(ren), please stop at the office and we will page your child’s classroom. We do not want to disrupt the learning activities the students are engaged in. Please pick up students that walk home at the front of the building.

When dropping off your child please use the bottom right parking lot (student drop off). This will allow your child to safely walk up the sidewalk. Please do not park in the teacher parking lots or drive to the top of the driveway, as this is a safety concern. Thank you for your cooperation.

If you need to drop off an item for your child or pick them up for an appointment during the school day, we ask parents to check in at the main office. We will deliver the items to the classroom for you or have your child come to the office. This practice will help us ensure a safe and productive learning environment for our students and staff.

**Student Hunger Programs**

**Lunch:** Royal Road is continuing its free lunch program this year! The free lunch program is for families who may not have the resources they need to send a lunch for their child every day. If you are interested please contact your child’s teacher or our Guidance Counsellor, Kim Woodley. We would be happy to add your child to our lunch list.

**Bus Policy 550-1**

A reminder of Anglophone West School District’s School **Bus Policy**.If your child travels by bus in the afternoon (1:50 p.m. or 2:55 p.m.) he/she can only have two drop off sites, one being their primary address and one alternate. If home is not noted as one of your choices, your child will not be able to get off the bus at the home address. This is to be outlined by parents on the Student Information Sheet. Telephone calls or verbal requests to the school asking for a change in drop off for your child **will not** be accommodated. Parents/caregivers are to ensure that children are safely picked up by the bus in the morning. For K-2 students bus drivers are looking for a parent/caregiver to be visible at the bus drop-offs.

**General Information**

* Any money sent to the school should be placed in an envelope/Ziploc bag labelled with your child’s name, classroom and indicate what the funds are for. Please use this method for the cafeteria as well.
* Please label all of your child’s belongings.
* Students should have indoor footwear as well as outdoor footwear.
* **Legal Custody:** To parents who have legal custody arrangements – in order to ensure your wishes will be respected, we need a copy of the custody order on file at the school. Please contact the office or your child’s teacher with the appropriate documentation. If you currently have a copy filed at the school, please bring this to the teachers attention.
* **Arrival in the Morning:** Teachers begin supervising the playground at 7:45 a.m. Therefore for the safety of your child(ren) they should not arrive at school before this time. If he/she arrives before the teachers begin supervision, we cannot be held legally responsible for your child’s safety. The bell rings 8:05 a.m. **Safe Arrival Program:** If you know that your child(ren) will be absent, please call our safe arrival system at 1-833-294-4838 by 9:00 am to let us know about their absence. You can also download and install the **SchoolMessenger App** from the Apple App Store or the Google Play Store (or from the link https://go.schoolmessenger.com). Our automated phone message system will contact you at 9:00 a.m. if we have not been notified.
* **Dismissal:** The grades 3-5 dismissal time is at 2:55 p.m. If your child is being picked up or walks, he/she will be dismissed through the front doors. All parents/guardians are welcome to greet their child outside the front door as there is not a teacher on duty who will be walking them down the sidewalk.

**Communication**

Communication between parents and teachers is important. At Royal Road School we encourage parents to communicate with classroom teachers. If at any time you need to contact your child’s homeroom teacher, you can call the school or email. Email addresses can be found on our school website.